

# SIMPLE CATERING SERVICES AGREEMENT

Location: \_\_\_\_\_ Contract No.: \_\_\_\_\_

## Parties:

Service Provider Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone / Email: \_\_\_\_\_

## Client Information:

Client Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone / Email: \_\_\_\_\_

## Event Details:

Event Date(s) and Time(s): \_\_\_\_\_

Event Location: \_\_\_\_\_

Number of Guests: \_\_\_\_\_

## Services Provided:

Description of Catering Services: \_\_\_\_\_

Menu Details: \_\_\_\_\_

Special Dietary Requirements: \_\_\_\_\_

## Payment Terms:

Total Fee Amount: \_\_\_\_\_ USD

Deposit Amount (if any): \_\_\_\_\_ USD

Balance Due Date: \_\_\_\_\_

Accepted Payment Methods: \_\_\_\_\_

### 1. Services

Service Provider agrees to provide the catering services described above, including food preparation, delivery, setup, and cleanup, in a professional and timely manner consistent with industry standards.

### 2. Client Responsibilities

Client agrees to provide access to the event location and any necessary facilities and utilities required for the provision of services, and to cooperate with Service Provider for successful service delivery.

### 3. Menu and Dietary Restrictions

Service Provider will accommodate reasonable dietary restrictions or allergies as disclosed by Client prior to the event date. Any changes to the menu requested less than seven (7) days before the event may not be accommodated.

### 4. Payment

Client agrees to pay the total fee as stated above. A deposit amount (if any) is due upon signing this Agreement, with the balance payable as specified. Late payments may incur interest as permitted by law.

## **5. Cancellation and Refunds**

Client may cancel this Agreement by providing written notice. Deposits are non-refundable unless otherwise agreed. If Service Provider cancels, Client will receive a full refund of any amounts paid.

## **6. Liability**

Service Provider is insured for general liability. Client assumes responsibility for attendees' safety and conduct. Neither party is liable for indirect, incidental, or consequential damages.

## **7. Indemnification**

Each party agrees to indemnify and hold harmless the other from claims, losses, or damages arising from their negligence or breach of this Agreement.

## **8. Force Majeure**

Neither party shall be liable for failure or delay in performance due to causes beyond reasonable control, including but not limited to acts of God, government restrictions, or strikes.

## **9. Governing Law**

This Agreement shall be governed by and construed in accordance with the laws of the United States and the state in which the services are to be performed.

## **10. Entire Agreement**

This Agreement constitutes the entire understanding between the parties and supersedes all prior discussions or agreements. Amendments must be in writing and signed by both parties.

## **11. Dispute Resolution**

Any dispute arising under this Agreement shall first be addressed through good faith negotiations. If unresolved, the dispute may be submitted to mediation or binding arbitration as agreed by the parties.

## **12. Independent Contractor**

Service Provider is an independent contractor and not an employee or agent of Client. Nothing here shall be construed to create a partnership or joint venture.

## **13. Compliance with Laws**

Each party shall comply with all applicable federal, state, and local laws, regulations, and ordinances related to the performance of their obligations under this Agreement.

## **14. Confidentiality**

Any confidential information exchanged shall be kept confidential and not disclosed to third parties without prior written consent, except as required by law.

## **15. Amendments**

No modification or waiver of any provision of this Agreement shall be effective unless in writing and signed by both parties.

## **16. Severability**

If any provision is found invalid or unenforceable, the remainder shall remain in full force and effect.

**17. Notices**

All notices shall be in writing and deemed given upon personal delivery, certified mail, or recognized overnight courier to the addresses set forth above or as otherwise designated in writing.

**18. Signatures**

This Agreement may be executed in counterparts, each of which is deemed an original, and all of which constitute one Agreement. Electronic signatures shall be deemed valid and binding.

**SERVICE PROVIDER SIGNATURE**

**CLIENT SIGNATURE**

Signature: \_\_\_\_\_

Signature: \_\_\_\_\_

Original source of this document:

<https://contracttemplate-us.com/simple-catering-contract/>

Did you find this template helpful?

Find more updated templates at:

<https://contracttemplate-us.com/>

[View more templates](#)

This template is intended exclusively for personal, non-commercial use.  
If distributed or published, the source must be mentioned.

This template is provided for guidance only and does not constitute legal advice.  
It is recommended to consult a legal professional for each specific case.